TOWN OF FARMINGTON
TOWN BOARD MEETING MINUTES

Date and Time:  Tuesday, December 8, 2015, 7:00 pm
Place: Town of Farmington Town Hall, 9422 STH 144, Kewaskum WI 53040

Chairman Elbe called the meeting of the Town of Farmington Town Board to order at 7:00 p.m. The Pledge of Allegiance was recited. The Clerk read the Affidavit of Posting, stating that prior to the meeting, notice was sent to the Kewaskum Statesman, posted at the Town Hall, Fillmore Fire Hall and Lizard Mound County Park entrance.

Present: Chairman Chris Elbe, Supervisor Mark Foyse, Supervisor Duane Wollner, Treasurer Ken Ramthun, and Clerk Chris Schellinger.

MINUTES:  Moved by Wollner, seconded by Foyse to approve the minutes of the November 10, 2015 Public Budget Hearing and the November 10, 2015 Town Board meeting. Voting in favor: 3, Opposed: 0, Motion carried on voice vote.

PUBLIC INPUT: None

BUILDING INSPECTOR & ZONING ADMINISTRATOR REPORT: John Derler reported twenty-four other Building or Zoning Permits year-to-date, and the following new home starts:

<table>
<thead>
<tr>
<th>Year</th>
<th>2015</th>
<th>2014</th>
<th>2013</th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monthly for Nov.</td>
<td>6</td>
<td>9</td>
<td>10</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>YTD as of Nov.</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>1</td>
</tr>
</tbody>
</table>

CONDITIONAL USE PERMIT – FELICIA ROTTINGHAUS: Follow-up from October 13, 2015 Town Board meeting, review of Conditional Use Permit, lease requirements. Felicia Rottinghaus was present and requested an extension to the lease requirement deadline stated on her conditional use permit. Felicia stated she is in the process of purchasing the property rather than lease it. Therefore, she would like additional time to complete that process. Moved by Wollner, seconded by Foyse to table conditional use permit until March’s Town Board meeting (2nd Tuesday in March). Voting in favor: 3, Opposed: 0, Motion carried on voice vote.

CONDITIONAL USE PERMIT – BRAD C. RIEKKOFF, DBA WEST BEND DYNO TUNING LLC: Last year Brad Riekkoff was granted a Conditional Use Permit for Retail Sales of Automobiles, and it was marked for review on an annual basis. Mr. Riekkoff was not present, but he spoke to the clerk via a phone call and stated as of mid-November of this year he had not gotten a license through the state yet. Moved by Wollner, seconded by Foyse to review this Conditional Use Permit in a year. Voting in favor: 3, Opposed: 0, Motion carried on voice vote.

CONDITIONAL USE PERMIT – PAUL J SARGENT, DBA KNOT JUST FURNITURE LLC: Last year Paul Sargent was granted a Conditional Use Permit for a machine shop to build and create wood furniture and products, and it was marked for review on an annual basis. Mr. Sargent was not present, but he spoke to John Derler and stated he sold his house and no longer lives there. The Conditional Use Permit granted to Mr. Sargent was personal to him, and since Mr. Sargent no longer lives there, the Conditional Use Permit is no longer valid. No further action taken.

RESOLUTION NO. 2015-06 – RESOLUTION REGARDING POSTING LOCATIONS FOR PUBLIC NOTIFICATION: The Board reviewed a draft resolution that would allow for the option to post certain legal notices at one physical location (the Town of Farmington Town Hall, 9422 STH 144) and on the official town website, namely: www.town.farmington.wi.us. Moved by Foyse, seconded
by Wollner to pass Resolution No. 2015-06. Voting in favor: 3, Opposed: 0, Motion carried on voice vote.

**TOWN WEB DESIGN-UPGRADE QUOTE:** Board reviewed a quote from Town Web Design to upgrade our website to TownCMSv5 for $379. Moved by Foyse, seconded by Wollner to do the (website) mobile upgrade for $379. Voting in favor: 3, Opposed: 0, Motion carried on voice vote.

**TOWN ASSESSOR:** Follow-up from November 10, 2015 Town Board Meeting. The Board received an updated contract from Accurate Appraisal reflecting the four-year option the Board accepted at the November 10, 2015 Town Board meeting. The Board also reviewed letters received from the Wisconsin Department of Revenue informing both Accurate Appraisal and the Town that state law allows a town to appoint an assessor for a term of no more than three years, therefore the current contract from Accurate Appraisal for four years, violates state law. Elbe expressed his concerns with Accurate Appraisal given the fact that one of their assessors has a suspended license, and that he has learned of other municipalities that have had concerns with Accurate’s performance. Moved by Foyse, seconded by Wollner that we do not sign the contract and we contact our Attorney and find out his legal advice on this contract, if it can be completely wiped out or have to negotiate a different term. Voting in favor: 3, Opposed: 0, Motion carried on voice vote.

**CONTRACT – FIRE DEPARTMENTS:** Board reviewed draft contract for 2016 services with Boltonville Fire Department and Fillmore Fire Department. Payment to each fire department would be $80,000 annually and half of the total 2% Fire Dues payment from the State of Wisconsin. Moved by Elbe, seconded by Foyse to approve the contracts with the two fire departments. Voting in favor: 3, Opposed: 0, Motion carried on voice vote.

**ELECTION INSPECTORS:** Elbe appointed the following individuals as Election Inspectors: Nominated by the Republican Party: Rita Eisenmann, Mary Geldreich, Marylin Schluga, Claudette Moll, Fred Middendorf, Barbara Schlosser, Jean Penkoske, Donald Penkoske, Gail Klassen, Rosalie Follmann, Karen Winicke, and Marlene Kulas. Nominated by the Democratic Party: Mary Miller, Elizabeth Rohde, Frank Rohde, Marlene Kulas, and Christine Dehler. Moved by Wollner, seconded by Foyse to approve Chairman’s appointment of the above named individuals as Election inspectors for a two-year term starting January 1, 2016. Voting in favor: 3, Opposed: 0, Motion carried on voice vote.

**BUDGET AMENDMENT:** Moved by Wollner, seconded by Foyse to amend budget as follows:

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>$10,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Financing Uses (an increase of $4,000)</td>
<td>$10,000.00</td>
</tr>
</tbody>
</table>

Voting in favor: 3, Opposed: 0, Motion carried on voice vote.

**AUDIT DATE:** Board agreed to set the date and time for the Town Board of Audit meeting to February 9, 2016, at 6:30 p.m.

**LICENSES:** Moved by Elbe, seconded by Foyse to approve a 2-year Operator's License (valid through 6-30-2017) for Carol Mary Peters and Rachel Michelle Johnson. Voting in favor: 3, Opposed: 0, Motion carried on voice vote.

**CORRESPONDENCE:** *2015 WI Act 105:* Clerk shared that this new legislation eliminates the $5,000/highway mile requirement; *New Voting Equipment:* Clerk stated the new election voting equipment has arrived; *Civil War Monument Committee:* Elbe received a letter from this committee requesting donations to help fund their monument project to help recognize the County’s Civil War veterans. Elbe stated we should look into whether the Town can make this type of donation.
Moved by Elbe, seconded by Foyse to give a $300 donation to the Civil War Monument Committee for the monuments in our Town cemeteries. Voting in favor: 3, Opposed: 0, Motion carried on voice vote.

UPCOMING MEETINGS / EVENTS:
December 22, 2015 Plan Commission at 7:30 pm, as needed
January 12, 2016 Town Board at 7:00 pm

APPROVAL OF BILLS FOR PAYMENT: Moved by Foyse, seconded by Wollner to approve bills for payment. Voting in favor: 3, Opposed: 0, Motion carried on voice vote.

CITIZEN COMMENTS: Michael Mundt – Stated he was on the agenda last month regarding a noise complaint and had not received any follow-up from the Chairman, so he was present to inquire about that. Elbe stated the Town has no say on what goes on at his farm, so this won’t go on the Town agenda again. Elbe stated the next morning he saw Gordie (Micheals) pull in….if you guys want to have fun talking about me that’s fine, but I did call the company and they don’t have any kind of muffling system for the vac truck, so what you see is what you get.

ADJOURNMENT: Moved by Wollner, seconded by Foyse to adjourn the meeting at 7:58 p.m. Voting in favor: 3, Opposed: 0, Motion carried on voice vote.

Respectfully submitted,

______________________________
Chris Schellinger, Town Clerk

Minutes Approved: ________________________________

CERTIFICATE OF CLERK
STATE OF WISCONSIN
COUNTY OF WASHINGTON
TOWN OF FARMINGTON

I, Chris Schellinger, Town Clerk for the Town of Farmington, do hereby certify that the foregoing is a true, correct and complete record of the transactions of the Town of Farmington Town Board meeting held on December 8, 2015.
Dated this 10th day of December 2015.
Chris Schellinger, Town Clerk